

**ESZCOUNTY SERVICE AREA 16 ADVISORY BOARD  
BACICH ELEMENTARY SCHOOL LIBRARY,  
699 SIR FRANCIS DRAKE BOULEVARD, KENTFIELD, CALIFORNIA  
DRAFT MINUTES FOR SPECIAL MEETING HELD ON FEBRUARY 23, 2017**

MEMBERS PRESENT:                      Ron Peluso  
   Phil Wegner  
   Mark Wittenkeller  
   Samantha Palm  
   Greg Shaughnessy

**1. CALL TO ORDER**

Meeting was called to order at 7:02 PM

**2. PUBLIC COMMENT**

Open time for public expression, up to three minutes per speaker, on items not on today's agenda. The Advisory Board will hear items without return comment or discussion. Testimony regarding matters not on the agenda will not be considered part of the administrative record.

**3. APPROVE MINUTES FOR SPECIAL MEETING ON NOVEMBER 30, 2016**

**M/S Shaughnessy/Wegner - approved the minutes November 30, 1016**

**AYES: Peluso,**

**ABSTAIN: Palm**

**ABSENT: Wittenkeller**

**4. UPDATE ON CSA 16 ACTIVITIES**

Ari Golan gave an update on CSA 16 activities. Ari stated that he has been working with Scott Sherman to manage the contract with Gardner's Guild. There has been extra tree work that Scott has had to coordinate which included a large oak tree that was removed; another tree was on a fence at Sir Francis Drake.

**5. UPDATE ON NEW REVENUE ELECTION FOR CSA 16 FUNDING**

Steve Petterle stated that the date of the election is May 2, 2017 and ballots will start to be mailed on April 2, 2017.

**6. FISCAL YEAR 2016-2017 BUDGET AND FISCAL YEAR 2017-2018 BUDGET REVIEWS**

Yvonne Zupkow and Chris Bramham presented the FY 2017-2018 Budget and distributed information on CSA 16 receipts, payments, and responded to budget questions and comments from advisory board members.

**M/S: Shaughnessy to adopt the findings in exhibit G and pass the priority list for capital projects.**

**AYES: Wegner, Palm**

**ABSENT: Wittenkeller**

**7. ADVISORY BOARD MEMBER COMMENTS**

**7:37 PM meeting adjourned**