



COUNTY ADMINISTRATOR'S OFFICE

2018-20 BUDGET

BOARDS AND COMMISSIONS BIENNIAL REPORT

Please note that this report should reflect accomplishments, goals, initiatives, etc. for the entire two year budget cycle (July 1, 2018 – June 30, 2020). The next time this report will be updated will be for the 2020-2022 budget cycle (July 1, 2020 – June 30, 2022).

Please fill out all sections. Click on the gray boxes where prompted to enter text. Any sections that are not applicable can be notated as "N/A".

I. Commission Name/Title

CSA 16 Advisory Board

II. Commission Purpose/Mandate

To advise Parks and Open Space staff and the Board of Supervisors on matters relating to projects and programs (a) that can be conducted with funding from the budget of County Service Area ("CSA") 16; and (b) that affect County lands contained within the boundaries of CSA 16

III. Accomplishments for 2016-18 budget cycle (July 1, 2016 – June 30, 2018)

[Click here to enter text.](#)

IV. Goals and Key Initiatives for 2018-20 budget cycle (July 1, 2018 – June 30, 2020)

List the Board/Commission's most important goals (up to 5). These goals should be statements that reflect your highest priorities, which may or may not change over time.

Below each goal, list 1-5 key initiatives (activities) that the Board/Commission will be working on that will help make progress toward that particular goal. Typically, initiatives are discrete activities that can be achieved over the course of one or two years.

Goal #1: Advisory Board members will advise Park staff and the Board of Supervisors on the maintenance program for county facilities within CSA 16

2018-20 Key Initiatives for Goal #1

Advise Parks staff and the Board of Supervisors regarding community comments related to the condition and maintenance of CSA 16's landscaping

Goal #2: Advisory Board members will review project plans and provide recommendations to Parks staff and the Board of Supervisors on renovations and new projects within CSA 16

2018-20 Key Initiatives for Goal #2

Review designs and make recommendations to Parks staff and the Board of Supervisors regarding landscape renovation projects

Goal #3: Advisory Board members will spearhead outreach efforts to engage the community and solicit participation in CSA 16 meetings

2018-20 Key Initiatives for Goal #3

Create relevant surveys to solicit community feedback on desired projects, and current capital or maintenance projects.

Goal #4: [Click here to enter text.](#)

2018-20 Key Initiatives for Goal #4

[Click here to enter text.](#)

Goal #5: [Click here to enter text.](#)

2018-20 Key Initiatives for Goal #5

[Click here to enter text.](#)

V. Key Challenges and Issues

Please list any challenges in achieving your 2018-20 budget cycle goals.

The CSA 16 Advisory Board initiated a campaign in 2017 generate additional revenue for landscape maintenance and capital projects. Known as local "Measure A", CSA 16 residents did not approve this initiative. CSA 16 encompasses a vast network of landscaped medians, frontages, and pocket parks. Although costs of services continue to rise due to inflation and a difficult construction and maintenance market, Advisory Board members must prioritize maintenance and capital projects in this area within the existing budget.

VI. Additional Board/Commission Comments

[Click here to enter text.](#)

VII. Department Comments

If applicable, please provide any comments from the County department that this board/commission works with.

[Click here to enter text.](#)