

**COUNTY OF MARIN  
COUNTY SERVICE AREA (CSA) 18 ADVISORY BOARD  
3501 CIVIC CENTER DRIVE, ROOM 260, SAN RAFAEL, CA 94903  
MINUTES FOR REGULAR MEETING SEPTEMBER 26, 2018**

BOARD MEMBERS PRESENT:                   Gina Hagen,  
  Linda Levey,  
  Joyce Clements

ABSENT:   Karen Thomas  
  Ellen Stein

**1. CALL TO ORDER**

Commissioner Clements called the meeting to order at 5:28 p.m. in Room 260 of the Civic Center.

**2. PUBLIC COMMENT**

Open time for public expression, up to three minutes per speaker, on items not on today's agenda. The Advisory Board will hear items without return comment or discussion. Testimony regarding matters not on the agenda will not be considered part of the administrative record

**3. APPROVE MINUTES FOR FEBRUARY 21, 2018 AND SPECIAL MEETING FOR MAY 17, 2018**

**M/S Hagen/Levey with corrections**

**AYES: ALL**

**NAYES: NONE**

**ABSENT: THOMAS, STEIN**

**ABSTAIN: NONE**

**4. REVIEW STAFF REPORT ON CSA 18 HISTORY AND ZONE OF BENEFITS**

Jim Chayka presented documents that lists the history of CSA 18. Documents included the LAFCO Map, ZOB Google Map, ZOB Map, ZOB Staff Member and the CSD Dissolution.

Commissioner Hagen suggested that we create a document for the record.

**5. UPDATE ON CURRENT CSA 18 AND PARK DEPARTMENT ACTIVITIES**

Nancy Peake gave an update and a presentation on the CSA 18 activities. Discussion ensued regarding what kind of bench is needed and the cost. Jim Chayka suggested that they talk about the cost when the budget comes up later in the meeting. Discussion also ensued regarding the porta potties and if they should tell the neighbors before installing them.

A member of the public suggested to have a Book Exchange at the Park. Additional information is needed before a decision can be made on the Book Exchange.

Jim Chayka talked about signage. Jim suggested that we focus on content and permitted used. Currently the sign reads: Dogs need to be under the direct control of a responsible person.

Commissioner Levey said that the statement should be change and defined regarding the Dog Sign.

Ian stated he will follow up on how the Bathrooms are cleaned because it smells.

## **6. CSA 18 BUDGET UPDATE**

Jim Chayka gave an updated on the budget for Fiscal Year 2018-2019. The Advisory Board reviewed and made the following recommendations.

### **M/S Levey/Hagen Re-design of Adrian Rosal Park Entry up to \$25,000**

**AYES: ALL**

**NAYES: NONE**

**ABSENT: THOMAS, STEIN**

**ABSTAIN: NONE**

**M/S Levey/ Hagen approved up to \$5,000 of the installation of Little Free Library at Candy's Park with these restrictions: we could accept the donation from the box from the Shriver family and there will be a discussion of the height of the box, the size of the box, the placement of the box, and there will be a document if this causes a problem in our parks we have the right to remove it.**

**AYES: ALL**

**NAYES: NONE**

**ABSENT: THOMAS, STEIN**

**ABSTAIN: NONE**

**M/S Hagen/Levey approved up to \$5,000 to install and construction cost for Portable Toilets at Adrian Rosal and Castro Park**

**AYES: ALL**

**NAYES: NONE**

**ABSENT: THOMAS, STEIN**

**ABSTAIN: NONE**

**M/S Hagen/Levey made a motion to add \$10,000 to the professional services to cover the cost of projects for current FY.**

**AYES: ALL**

**NAYES: NONE**

**ABSENT: THOMAS, STEIN**

**ABSTAIN: NONE**

**7. ELECTION OF OFFICERS FOR 2019**

**M/S Levey/Hagen Gina Hagen for Chair, Joyce Vice Chair for Clement, Karen Thomas for Secretary**

**AYES: ALL**

**NAYES: NONE**

**ABSENT: THOMAS, STEIN**

**ABSTAIN: NONE**

**8. ADVISORY BOARD MEMBER COMMENTS**

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