

**MARIN COUNTY SERVICE AREA 16 ADVISORY BOARD  
BACICH ELEMENTARY SCHOOL LIBRARY,  
699 SIR FRANCIS DRAKE BOULEVARD, KENTFIELD, CALIFORNIA  
MINUTES FOR SPECIAL MEETING HELD ON SEPTEMBER 13, 2018**

**MEMBERS PRESENT:** Ron Peluso  
Mark Wittenkeller  
Greg Shaughnessy

**ABSENT:** Phil Wegner

**1. CALL TO ORDER**

Meeting was called to order at 7:04 PM

**2. PUBLIC COMMENT**

A member of public came forward suggesting re-landscaping Via La Paz.

**3. APPROVE MINUTES FOR SPECIAL MEETING ON FEBRUARY 8, 2018**

**M/S Wittenkeller/Shaugnessy - approved the minutes February 8, 2018**

**AYES: ALL**

**ABSTAIN: NONE**

**NAYS: NONE**

**ABSENT: Wegner**

**4. UPDATE ON CSA 16 ACTIVITIES**

Jim Chayka provided an update on the status of CSA 16 activities. There are 3 focus areas for Via Cheparro -vegetation removal, re-landscaping design, and insulation of a meter. To date the vegetation removal has been done. There is additional maintenance cost that the Board needs to consider.

**5. FISCAL YEAR 2018-2019 BUDGET UPDATE**

**M/S Shaughnessy/Wittenkeller moved to approve a budget of not to exceed \$15,000 for thinning and pruning on Via La Paz with no work to commence until the conclusion of outreach by GPOA and the County to residents of Via La Paz.**

**AYES: ALL**

**ABSTAIN: NONE**

**NAYS: NONE**

**ABSENT: Wegner**

**M/S Shaughnessy/Wittenkeller moved to approve a budget of not to exceed \$100,000 for replanting of the second Eliseo island.**

**AYES: ALL  
ABSTAIN: NONE  
NAYS: NONE  
ABSENT: Wegner**

**M/S Shaughnessy/Wittenkeller moved to revise 2019 budget from \$30,600 to \$115,699 to accommodate the Via La Paz and Eliseo projects.**

**AYES: ALL  
ABSTAIN: NONE  
NAYS: NONE  
ABSENT: Wegner**

**6. UPDATE ON CSA 16 OUTREACH SURVEY AND MARKETING**

Board members discussed the next steps in continuing outreach efforts and survey for CSA 16 residents. Commissioner Shaughnessy suggested that the commission send the results of the survey to the community. Commissioner Wittenkeller suggested using Next Door and sharing the county's work in the community. Commissioners Wittenkeller and Shaughnessy will work together on how to present the information to the community.

**7. ELECT OFFICERS FOR 2018**

**M/S Wittenkeller/Shughnessy made a motion to nominate Shaughnessy for Chair, k Wittenkeller for Vice Chair and Peluso for secretary**

**AYES: ALL  
ABSTAIN: NONE  
NAYS: NONE  
ABSENT: Wegner**

**8. ADVISORY BOARD MEMBER COMMENTS**

No comments