

**COUNTY OF MARIN  
COUNTY SERVICE AREA (CSA) 18 ADVISORY BOARD  
3501 CIVIC CENTER DRIVE, ROOM 260, SAN RAFAEL, CA 94903  
MINUTES FOR SPECIAL MEETING JANUARY 23, 2019**

BOARD MEMBERS PRESENT:                   Gina Hagen,  
  Karen Thompson  
  Joyce Clements

ABSENT:                                        Linda Levy  
  Ellen Stein

**1. CALL TO ORDER**

Meeting was called to order by Commissioner Hagen at 5:20 P.M.

**2. PRESENTATION ON LAFCO MUNICIPAL SERVICE REVIEW (MSR) PROCESS**

Jason Fried, Executive Director of Marin Local Agency Formation Commission (LAFCO), provided an overview of the agency's purpose and relationship to State of California, Marin County and CSA 18.

LAFCO is conducting a Municipal Service Review (MSR) process. This cycle of MSR includes CSA 18 and CSA 18 boundaries. CSA 18's boundaries include parcels that do not contribute tax revenue to CSA 18. The parcels contributing tax dollars are a legacy area within the CSA area called the zone of benefit (ZOB). The ZOB does contribute tax dollars for the upkeep the CSA parks.

Part of the MSR review process considers current appropriateness of these boundaries. Boundaries should not include areas that are paying differently for services. In this case, the area outside of the ZOB is receiving services for which they are not contributing. Jason suggested that CSA 18 members consider if the boundaries need to be changed. When changes are made, there are fees to LAFCO, Marin County and State Board of Equalization.

Jason suggested that at the February meeting, CSA 18 board members discuss the question "Do the boundaries of CSA 18 need to be changed?" After meeting, CSA 18 can submit a couple of recommendations to LAFCO. LAFCO will review and make recommendations.

Castro Park was discussed. Castro Park is outside the ZOB but has historically been managed by CSA 18. Options for management of Castro Park will need to be evaluated further and will be included on the agenda for the February meeting.

We will need to determine which parcels are paying into ZOB. What are the extant borders of the ZOB.

Background and historical documents can be sent to Jim Chayka and he can pass onto Jason Fried.

Meeting adjourned at 6:26 PM by Commissioner Hagen.