

**COUNTY OF MARIN
COUNTY SERVICE AREA (CSA) 18 ADVISORY BOARD
3501 CIVIC CENTER DRIVE, ROOM 260, SAN RAFAEL, CA 94903
MINUTES FOR MEETING FEBRUARY 24, 2021**

BOARD MEMBERS PRESENT: Gina Hagen,
 Linda Levy
 Ellen Stein
 Olivia Castillo
 Tim Baker

1. CALL TO ORDER

Meeting was called to order by Commissioner Levey at 5:32 P.M.

2. PUBLIC COMMENT

No public comment.

3. APPROVE MINUTES FOR REGULAR MEETING OF SEPTEMBER 23, 2020

M/S Stein/Hagin to approve minutes with corrections

AYES: Hagen, Levey, Stein, Castillo

ABSTAIN: Baker

4. UPDATE ON CURRENT CSA 18 AND CAPITOL PROJECTS

It was announced that Nancy Peake has retired, and Lisa Bui would be working with us going forward. Tara McIntire was also introduced as the Principal Landscaping Architect contact that can assist in CSA 18 future projects.

Lisa Bui presented a proposal for the Adrian/Rosal site improvement and further information about the Castro Park Senior adult equipment. The Adrian/Rosal project includes the addition of another picnic table, 2 benches, another BBQ. Two shade trees and hedges will also be added to enclose the entry, protecting children, and keeping balls from entering street traffic. Water wise plants were suggested to address the ongoing need to conserve water. Concern over the possible need for a toilet due to more usage was expressed and will need to be evaluated in the future.

The Castro site location for the Senior Adult exercise equipment is about 700 square feet next to the children's play area. More information is needed to determine the target age group, skills along with what is needed to meet ADA accessibility. Ad Hoc Committee, which is comprised of Commissioners Stein and Castillo, will work with Lisa Bui to identify community needs for proper equipment.

A request was made to attach the presentation Lisa provided on both proposed projects.

5. UPDATE OFCSA 18 AND PARK ACTIVITIES

The certified playground inspector will be looking into the teeter totter repair at Cady's Park. A broken toilet seat at Pueblo Park has been reported and in the process of being fixed. Ian McLorg and Tara McIntire will be looking into the pour in place condition at Pueblo Park to see when it may need repairs or replacement.

Playground filler was added to the playgrounds at Pueblo and Castro Park. Gratitude and recognition were given to Lisa for all the work she did in getting the poo-lution stations placed on the outer levee.

Bids will be going out soon for a new maintenance contractor, the 2021/2022 budget has been increased to accommodate this difference. April and May are usually when the irrigation systems are evaluated. The drip system in Castro Park needs repair. The plants will also be inventoried this Spring to determine which plants need to be replaced by Gardner's Guild that suffered due to neglect.

APN numbers of parcels within the zone of benefit along with maps are in progress for the boundary change that will go before the Board of Supervisors.

6. FISCAL YEAR 2020-2021 BUDET AND FISCAL YEAR 2021-2022 BUDGET REVIEW

Approval of increasing the budget for the Adrian/Rosal entrance project to start construction in March. Increase in maintenance costs for the 2021-2022 to accommodate a possible new vendor.

Fiscal year 2021-2022 budget document was left out of the agenda package but will be sent out following the meeting.

M/S Hagen/Stein made a motion to approval the budget

AYES: Levey, Hagen, Stein, Baker

ABSENT: Castillo

7. ADVISORY BOARD MEMBER COMMENTS

Next Regular Meeting Wednesday, September 22, 2021

MEETING ADJOURNED 6:55pm