

**COUNTY OF MARIN  
COUNTY SERVICE AREA (CSA) 18 ADVISORY BOARD  
3501 CIVIC CENTER DRIVE, ROOM 143D, SAN RAFAEL, CA 94903  
MINUTES FOR MEETING SEPTEMBER 28, 2023**

BOARD MEMBERS PRESENT:                   Gina Hagen,  
  Linda Levey  
  Tim Baker

**1. CALL TO ORDER**

Meeting was called to order by Commissioner Hagen at 2:03 P.M.

**2. PUBLIC COMMENT**

A member of the public would like the department to keep the Carob tree in Pueblo Park.

**3. APPROVE MINUTES FOR REGULAR MEETING OF FEBRUARY 22, 2023**

**M/S: Baker/Levey  
AYES:  
ABSTAIN: None  
NAYS: None**

**APPROVE MINUTES FOR REGULAR MEETING OF JUNE 29, 2023**

**M/S Add a Levey to past minutes at the beginning. Baker/Levey  
AYES: All  
ABSTAIN: None  
NAYS: None**

**4. UPDATE ON CURRENT CSA 18 AND PARK DEPARTMENT ACTIVITIES  
(INFORMATION ITEM)**

Superintendent Jim Chayka gave an O&M update for CSA 18 facilities. Projects included a new water fountain at Pueblo, new basketball net refresh, tennis net at pickleball court at Pueblo Park. Yellowjacket trapping occurred at all parks. Got a quote to install a gate at Pueblo to the basketball court for \$998. A mattress was dumped at Adrian Rosal; staff is removing dumped items weekly. New drip controllers and irrigation repairs. Pathway resurfacing at Castro and Pueblo resurfacing projects will be staggered. Cost analysis of Pueblo pathway reroute was presented, at a difference of over \$10,000.

**Commissioner Comments:**

Commissioner Baker would like some time to think about it.

Commissioner Hagen commented that the turf has not always been as challenged as it is now. She finds the carob tree to be unpleasantly odiferous.

Commissioners Baker and Hagen suggest using the \$10,000 savings to plant a new tree AND add a shade structure that will provide shade during the tree growth period. Wonder whether it be possible to add benches and a picnic table.

Commissioner Levey has received phone calls from members of the public who wants two lines on the court and a sign up sheet available. One wants a sign in the pickleball court declaring no biking while people are playing.

**Public Comment:**

A member of the public stated that the carob tree is the one good place to get shelter in the rain because of its density. She wonders if fundraising could help save the tree.

**5. CSA 18 BUDGET UPDATE (ACTION ITEM)**

Jim Chayka reviewed fiscal year updates for FY23, and plan for FY 23-24 budget. Plan FY23-24 CSA 18 Budget: He sought recommendations for paving Pueblo or Castro park first. This would involve adding base rock, which would add elevation, then decomposed granite. It was determined that the subcommittee formed in June could perform a site visit for learning about Carob tree removal.

**Commissioner comments:**

Commissioner Baker is in favor of refurbishing Castro Park first.

**Public Comment:** none

**M/S Levey/Hagen motion approve budget, with a focus on Castor Field repairs prior to Pueblo Park**

**AYES: ALL**

**NAYS: NONE**

**6. ELECTION OF OFFICERS FOR 2024**

*Public comment: none*

**M/S Levey/Baker motion to nominate the same slate.**

**AYES: ALL**

**NAYS: NONE**

**7. ADVISORY BOARD MEMBER COMMENTS**

Commissioner Levey wanted to know whether CSA is responsible for the median.

**8. MOTION TO ADJOURNED**

**M/S Commissioner Hagen adjourned meeting at 3:65 pm with many thanks.**

**AYES: all**

**NAYS: NONE**

Next Regular Meeting: Thursday, February 29<sup>th</sup> at 2 pm.