

# COUNTY SERVICE AREA (CSA) 20 ADVISORY BOARD

Novato Fire District Administration Building  
95 Rowland Way, Novato, California  
Minutes for Meeting of September 12, 2016

**BOARD MEMBERS PRESENT:** Craig Knowlton  
Rodney Bosche  
Ron Witzel

**ABSENT MEMBERS:** Gary Frugoli

## 1. CALL TO ORDER

The meeting was called to order by Craig Knowlton at 10:00 am.

## 2. OPEN TIME

Open time for public expression, up to three minutes per speaker, on items not on the Commission's/Committee's agenda. (While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen.)

## 3. ELECTION OFFICERS FOR CSA 20 BOARD

M/S Witzel/Knowlton nominated Craig Knowlton – Chair, Ron Witzel – Vice Chair and Rodney Bosche – Secretary

**AYES:** Witzel/Knowlton/Bosche

**ABSENT:** Frugoli

## 4. APPROVAL OF MINUTES FOR MEETING HELD ON April 11, 2016.

M/S Witzel/Knowlton approved minutes held on April 11, 2016,

**AYES:** Knowlton, Bosche, Witzel

**ABSENT:** Frugoli

## 5. STAFF UPDATE ON DISTRICT ACTIVITIES AND PROJECTS

Rob Ruiz reported little activity in the Indian Valley Preserve or other areas except normal bikes on trails and dogs off leash. Rob advised Board members to use public reporting web application on Park's site. The Board requested information about reporting in kiosks at entries.

The Board is interested in extra publicity & public outreach for parking problems at busy entries (i.e. Indian Valley Road).

## **6. UPDATE ON DEPARTMENT LONG-TERM PLANNING PROJECTS**

Chris Bramham updated the Board on RTMP – public meetings for Region 3 status & coming project proposals; the handout with web information and Region 1 & 2 project proposals for examples

The VBMP – EIR nearing completion, public input on ‘Response to Comments’ coming; plan to go to Board in Oct; IPM biggest issue

## **8. CSA20 FISCAL YEAR 2016-2017 BUDGET UPDATE**

Chris indicated that there is no new money for projects, but the Board wants to request additional log benches along Indian Valley Fire Road at Trailheads, Mudpuppy Pond and Pacheco Pond area and rest stops for hikers is also needed.

## **9. DISCUSSION OF PARKING ON INDIAN VALLEY ROAD**

- There are major concern for Advisory board and others who are in contact with them.
- Recent IV Associates (HOA) meeting attended by Supervisor. Arnold and CHP officers Supervisor Arnold expressed concern and offered to pass on to DPW for action.
- CHP needs to repaint fog line for enforcement, check ADA lines also.
- Parking at Rowland available, though there are some impacts from recent changes. Provide Open Space with information on parking issues at preserve entries
- Request outreach efforts to advise users about impact on neighbors at entries. Chris Bramham will check with our Communications Manager regarding signs and posters to post at the Kiosks.
- A Subcommittee was formed regarding IV Road Concerns

M/S Knowlton/Bosch Proposed a Subcommittee consisting of Commission Knowlton and Commissioner Witzel to draft a letter to Raul M. Rojas, Director of Public Works regarding traffic safety concerns at IV Road.

## **10. Advisory Board Member Comment Time**