

**COUNTY SERVICE AREA (CSA) 33 ADVISORY BOARD
30 BELVEDERE AVENUE, STINSON BEACH, CALIFORNIA
MINUTES FOR MEETING HELD ON SATURDAY, MARCH 2, 2019**

BOARD MEMBERS PRESENT:

Ginny Otis
Chris Fitting
Michael Mitchell

ABSENT:

Lance Meade
Mark White

1. CALL TO ORDER

The meeting was called to order by Commissioner Otis at 10:02 a.m.

2. OPEN TIME

Open time for public expression, up to three minutes per speaker, on items not on today's agenda. The Advisory Board will hear items without return comment or discussion. Testimony regarding matters not on the agenda will not be considered part of the administrative record.

3. APPROVAL OF MINUTES FOR MEETING HELD OCTOBER 18, 2018

M/s Fitting/Mitchell to approve the minutes

AYES: ALL

NAYS: NONE

ABSENT: Meade, White

4. UPDATE ON CURRENT CSA 33 AND PARK DEPARTMENT ACTIVITIES

Park staff updated the Advisory Board members on the status of current fiscal year projects, maintenance activities, and other department information of interest to Board members.

Dan Sauter stated that there were some lighting issues and some bulbs needed to be replaced at Village Green 6. Graffiti in the portable restrooms were cleaned up. Staff is working on the new landscape contract that was approved in the last meetings budget.

There is a reoccurring water damage and draining issues.

We have a purchase order with Brian Lannigan for the bus stop. Brian indicated that he is uncomfortable proceeding without engineered drawings. We need to confirm with DPW or staff at Miller Pacific.

Commissioner Otis ask if there was any decision on the flood walkway? Park Staff say they are going to maintain it and check in with Nancy Peake for her expertise.

5. VILLAGE GREEN FACILITIES

Board members and Park Staff reviewed the progress of work at Village Green Park Facilities.

Commissioner Mitchell recommends reducing the plant mass near the bench. Commissioner Mitchell also requested that the Apple Tree get some much-needed pruning.

The fence gate needs to be looked at and determine if we want to allow access through that portal. Jim will look at the easement. At this time there is a new owner and resident.

6. FISCAL YEAR 2018-2019 BUDGET AND FISCAL YEAR 2019-2020 BUDGET UPDATES

Park staff will presented an update on funding information on CSA 33. Jim Chayka reviewed the budget and fielded questions from the Commission.

M/S Fitting/Otis moved to approve the propose budget

AYES: ALL

NAYS: NONE

ABSENT: White, Meade

7. ADVSIORY BOARD MEMBER COMMENTS

Meeting adjourned 11:02 AM Next meeting October 12, 2019 10:00 AM